



Temporary Outdoor Sales Permit Application

To be used to request a permit for temporary outdoor sales.

2828 Allouez Ave., Bellevue, WI 54311 | p. (920) 468-5225
BarbK@VillageOfBellevueWI.gov | mDuChateau@VillageOfBellevueWI.gov

Permit #: _____
(assigned by Village staff)

DESCRIPTION OF OUTDOOR SALE

EVENT INFORMATION

Event Dates: _____ (max 16 weeks/year)

Location Address/City/Zip: _____

VENDOR INFORMATION

Name of Vendor: _____

Address/City/Zip: _____

Phone: _____ Email: _____

SUBMITTED

Vendor shall comply with Chapter 500-400 Zoning, Article 11 (Temporary Outdoor Sales) of the Village of Bellevue Zoning Ordinance.

Applicant Signature: _____ Date: _____

Applicant Printed Name: _____

REQUIREMENTS

SUBMITTAL: Site plan showing outdoor sales location

SIGNAGE: Each Temporary Outdoor Sale may erect two (2) temporary on-premises signs as follows:

- (1) One (1) ground sign – maximum 32 square feet. Trailer-mounted signs, to include those signs designed to be used as trailer signs which have been removed from the trailer, are not permitted.
- (2) One (1) banner is permitted. The banner must be placed on the front face of the principal structure located on the zoning lot, or as an alternative, on a temporary structure in cases where such structures are being used as part of a temporary outdoor sale. The banner shall not exceed 5% of the surface area of the front face of the structure upon which it is placed.
- (3) Signs permitted for a temporary outdoor sale in accordance with (1) and (2) above shall not be considered with respect to calculating the total square footage of signs contained within a zoning lot.

--

FOR OFFICE USE ONLY

YOU ARE HEREBY GIVEN A PERMIT FOR TEMPORARY OUTDOOR SALES AT THE ABOVE LOCATION FOR THE FOLLOWING WEEKS:

Dates: _____

Approved By: _____ Date: _____

TEMPORARY OUTDOOR SALE: \$50

Amount Paid: _____ Date Paid: _____ Receipt Number: _____